

# Notice of Executive Key Decisions

The attached notice lists the matters which are likely to be the subject of a key decision by the Council's executive and executive decision making bodies. This notice is produced in accordance with the Constitution adopted by North West Leicestershire District Council and will be published a minimum of 28 days before the date on which a key decision is to be made on behalf of the Council.

The date of publication of this notice is Friday, 5 February 2016. The Deadline for making any representations as to why items marked as private should be considered in public by **Cabinet on 8 March 2016 is 5pm Friday, 26 February 2016.**

## Key Decisions

A key decision means a decision taken by the Cabinet, a committee of the Cabinet, an area or joint committee or an individual in connection with the discharge of a function which is the responsibility of the executive and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings, and any issue which, in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

## The Council's Executive

The Council's executive committee is the Cabinet. The Cabinet comprises:

Councillor R Blunt	-	Leader	Councillor T J Pendleton	-	Regeneration and Planning
Councillor A V Smith MBE	-	Deputy Leader and Community Services	Councillor N J Rushton	-	Corporate
Councillor T Gillard	-	Business	Councillor R D Bayliss	-	Housing

## Confidential Items and Private Meetings of the Executive

Whilst the majority of the Cabinet's business at the meetings listed in this notice will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Forward Plan may be held in private because the agenda and reports for the meeting contain exempt information under Part 1 Schedule 12A to the Local Government Act (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. Those Items where it is considered that they should be considered in private are identified on the Notice.

## Access to Agenda and Related Documents

Documents relating to the matters listed in this notice are available at least 5 clear working days prior to the date of decision as indicated below. Other documents relevant to the matters listed in this notice may be submitted to the decision maker.

If you wish to request or submit a document, or make representation in relation to any issue contained within this notice, please contact Democratic and Support Services on telephone number 01530 454512 or by emailing [memberservices@nwleicestershire.gov.uk](mailto:memberservices@nwleicestershire.gov.uk)

## Executive Decisions

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
<b>February</b>						
Capital Programmes 2016/17 to 2019/20	Cabinet	Key	Public	9 February 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
General Fund and Special Expenses Revenue Budgets 2016/17	Cabinet	Key	Public	9 February 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Housing Revenue Account (HRA) Budget and Rent Increase 2016/17	Cabinet	Key	Public	9 February 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
NWL Housing Strategy 2016-2021	Cabinet	Key	Public	9 February 2016	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Director of Housing Tel: 01530 454819 glyn.jones@nwleicestershire.gov.uk	Report and Strategy
Tenancy Agreement Consultation	Cabinet	Key	Public	9 February 2016	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report and Tenancy Agreement
The Treasury Management Strategy Statement 2016/17 and Prudential Indicators 2016/17 to 2018/19	Cabinet	Key	Public	9 February 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Authority to Award Energy Contracts	Cabinet	Key	Public	9 February 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report

<b>Decision</b>	<b>Decision Maker</b>	<b>Status of Decision</b>	<b>Public or Private</b>  (and reason – where private)	<b>Date of Decision</b>	<b>Contacts</b>	<b>Documents to be submitted to the Decision Maker</b>
Minutes of the Coalville Special Expenses Working Party - 15 December 2015	Cabinet	Non-Key	Public	9 February 2016	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk	Report and Minutes
Change to the Council's Regulation of Investigatory Powers Act (RIPA) Policy	Cabinet	Key	Public	9 February 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
<b>March</b>						
Response to the Government's New Homes Bonus Consultation	Cabinet	Key	Public	8 March 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Discretionary Housing Payments	Cabinet	Key	Public	8 March 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report

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Criteria for Identifying Local Heritage Assets: Draft for Consultation	Cabinet	Key	Public	8 March 2016	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk  Head of Planning and Regeneration Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk	Report and Consultation Document
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	8 March 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Quarter 3 2015/16 Performance Report	Cabinet	Non-Key	Public	8 March 2016	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
Proposed Council Delivery Plan 2016/17	Cabinet	Key	Public	8 March 2016	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report

Decision	Decision Maker	Status of Decision	Public or Private (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
Authority to Award Dog Warden and Stray Dog Kennelling Contract	Cabinet	Key	Public	8 March 2016	<p>Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk</p>	Report and Tender Document
River Mease Special Area of Conservation Water Quality Management Plan - Developer Contribution Scheme 2	Cabinet	Key	Public	8 March 2016	<p>Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk</p> <p>Head of Planning and Regeneration Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk</p>	Report and Management Plan
Draft Response to Leicestershire County Council on Proposed Changes to Recycling Credit Payments	Cabinet	Key	Public	8 March 2016	<p>Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Report and Consultation Letter from LCC
Disabled Facility Grants - Continuation within Lightbulb Project	Cabinet	Key	Public	8 March 2016	<p>Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Report

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
HRA Sheltered Housing Review - Queensway House, Westgate and Woulds Court	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) The report may contain estimated financial values that are commercially sensitive	8 March 2016	Councillor Roger Bayliss Tel: 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Head of Housing Tel: 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report
Appointment of Consultants to Undertake a Housing and Economic Development Needs Assessment for Leicester and Leicestershire	Cabinet	Key	Private Information relating to the financial or business affairs of any particular person (including the authority holding that information) The report will contain commercially sensitive information.	8 March 2016	Councillor Trevor Pendleton Tel: 01509 569746 trevor.pendleton@nwleicestershire.gov.uk  Head of Planning and Regeneration Tel: 01530 454782 jim.newton@nwleicestershire.gov.uk	Report
<b>April</b>						
There are no meetings scheduled.						
<b>May</b>						
No Items						

Decision	Decision Maker	Status of Decision	Public or Private  (and reason – where private)	Date of Decision	Contacts	Documents to be submitted to the Decision Maker
<b>June</b>						
Minutes of the Coalville Special Expenses Working Party - 19 April 2016	Cabinet	Non-Key	Public	14 June 2016	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk  Head of Community Services Tel: 01530 454832 john.richardson@nwleicestershire.gov.uk	Report and Minutes
Former Tenant Rent Arrears, Current Tenant Rent Arrears, Council Tax, Non Domestic Rates and Sundry Debtor Write Offs	Cabinet	Key	Part Private Some background papers contain exempt information	14 June 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Finance Tel: 01530 454520 ray.bowmer@nwleicestershire.gov.uk	Report
Treasury Management Stewardship Report 2015/16	Cabinet	Key	Public	14 June 2016	Councillor Alison Smith MBE Tel: 01530 835668 alison.smith@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report
Environmental Health - Food Safety Service Delivery Plan 2016/17	Cabinet	Key	Public	14 June 2016	Councillor Nicholas Rushton Tel: 01530 412059 nicholas.rushton@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report and Draft Food Safety Service Delivery Plan 2016/17



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Quarter 4 Performance and End of Year 2015/16 Report	Cabinet	Non-Key	Public	14 June 2016	Councillor Richard Blunt Tel: 01530 454510 richard.blunt@nwleicestershire.gov.uk  Head of Legal and Support Services Tel: 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk	Report